

**BUREAU OF COUNCIL**  
**Molly Bundrant, President**  
**Carl Sizer, Vice President**  
**William James**  
**David Koerth**  
**Taylor Galaska**



**Robert Fiscus, City Manager**  
**William J. Madden, City Solicitor**  
**Daphne Parrish, City Clerk**

SHARON CITY COUNCIL  
COUNCIL MEETING MINUTES

Council Chambers  
Wednesday, December 21, 2022, at **6:30 PM**

**CALL TO ORDER AT 6:31 PM**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Council:**

- |                                                               |                                                        |
|---------------------------------------------------------------|--------------------------------------------------------|
| <input checked="" type="checkbox"/> <b>President Bundrant</b> | <input checked="" type="checkbox"/> <b>Mr. Koerth</b>  |
| <input checked="" type="checkbox"/> <b>Mr. Sizer</b>          | <input checked="" type="checkbox"/> <b>Mr. Galaska</b> |
| <input checked="" type="checkbox"/> <b>Mr. James</b>          |                                                        |

- |                                                                            |                                            |
|----------------------------------------------------------------------------|--------------------------------------------|
| <input checked="" type="checkbox"/> <b>Robert Fiscus, City Manager</b>     | <b><u>News Media:</u></b>                  |
| <input checked="" type="checkbox"/> <b>Attorney Madden, City Solicitor</b> | <input type="checkbox"/> <b>The Herald</b> |
| <input checked="" type="checkbox"/> <b>Daphne Parrish, City Clerk</b>      |                                            |

**Department Heads:**

- Jason Tomko, Finance Director**
- Edward Stabile, Chief of Police**
- David Tomko, Director of Code Enforcement**
- Mark Settle, Public Works Director**

**CITY MANAGER'S REPORT**

- Streetscape/Gateway Project – Signature Authority – There is a Resolution on the agenda giving Mr. Fiscus the authority to sign documents for this project on behalf of the City.
- H2O PA Grant – There is a Resolution on the agenda to authorize applying for a \$500,000 grant to be used to replace or repair 71 catch basins within the City. Currently, the City pays for materials and the Sanitary Authority provides labor to replace/repair catch basins in the amount of 25 basins per year. There will be a request to the Sanitary Authority to collaborate on the grant matches.
- Lots to Love – Ms. Campbell was unable to attend; Mrs. Bundrant requested a program update at the January Workshop.

**PUBLIC COMMENTS - AGENDA ITEMS**

- Dave McLaren, 1113 Haig Street, asked about Ordinance #19-22 – authorizing the 2023 Budget. He asked what changed in the Code Department. Mr. Fiscus said one additional full-time code officer position was added for 2023. Mr. McLaren asked if Sharon Recreation received a \$3,000 allocation in 2022. Mr. Fiscus said the City replaced the roof on the building; this was used toward the repayment. Mr. McLaren asked when the City would know the total amount of expenditures for 2022. Mr. Fiscus said that would be known internally by the end of the first quarter.

**PUBLIC HEARING FOR ORDINANCES**

**Public Hearing for Ordinance #18-22, introduced November 16, 2022 – SECOND AND FINAL READING,** requiring, in accords with Act 57 of 2022, the City of Sharon Tax Collector, beginning January 1, 2023, to waive all additional charges for real estate taxes if the taxpayer complies with all the requirements as set forth.

**Public Hearing for Ordinance #19-22, introduced December 7, 2022 – SECOND AND FINAL READING,** appropriating specific sums estimated to be \$10,442,028 required for the specific purposes of City Government, hereinafter set forth, during the fiscal year 2023.

**Public Hearing for Ordinance #20-22, introduced December 7, 2022 – SECOND AND FINAL READING**, fixing the tax rate for the Fiscal Year 2023 for general city purposes, the sum of 29.51 Mills on each dollar of assessed valuation.

**Public Hearing for Ordinance #21-22, introduced December 7, 2022 – SECOND AND FINAL READING**, amending the Codified Ordinances of the City of Sharon, Part Sixteen, “Fire Prevention Code”, Chapter 1602, “International Fire Code”, Section .01 – Section .11”, to replace all prior editions and adopt the 2021 Edition.

**No public comments or questions.**

## **ORDINANCES**

**MOTION** that Ordinance #18-22 entitled “An ORDINANCE of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, requiring, in accords with Act 57 of 2022, the City of Sharon Tax Collector, beginning January 1, 2023, to waive all additional charges for real estate taxes if the taxpayer complies with all the requirements as set forth” **Pass FINAL reading by title.**

**Motion:** Mr. Sizer

**Second:** Mr. Galaska

**Vote:** YES Mr. Sizer

YES Mr. Koerth

YES Mr. Galaska

YES Mrs. Bundrant

YES Mr. James

**MOTION** that Ordinance #19-22 entitled “An ORDINANCE of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, appropriating specific sums estimated to be \$10,442,028 required for the specific purposes of City Government, hereinafter set forth, during the fiscal year 2023.” **Pass FINAL reading by title**

**Motion:** Mr. Koerth

**Second:** Mr. James

**Vote:** YES Mr. Koerth

YES Mr. James

YES Mr. Sizer

YES Mrs. Bundrant

YES Mr. Galaska

**MOTION** that Ordinance #20-22 entitled “An ORDINANCE of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, fixing the tax rate for the Fiscal Year 2023 for general city purposes, the sum of 29.51 Mills on each dollar of assessed valuation.” **Pass FINAL reading by title.**

**Motion:** Mr. James

**Second:** Mr. Sizer

**Vote:** YES Mr. James

YES Mr. Galaska

YES Mr. Koerth

YES Mrs. Bundrant

YES Mr. Sizer

**MOTION** that Ordinance #21-22 entitled “An ORDINANCE of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, amending the Codified Ordinances of the City of Sharon, Part Sixteen, “Fire Prevention Code”, Chapter 1602, “International Fire Code”, Section .01 – Section .11”, to replace all prior editions and adopt the 2021 Edition.” **Pass FINAL reading by title**

**Motion:** Mr. Koerth

**Second:** Mr. Sizer

**Vote:** YES Mr. Galaska

YES Mr. Sizer

YES Mr. James

YES Mrs. Bundrant

YES Mr. Koerth

## **RESOLUTIONS**

**MOTION** that Resolution #107-22 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing the proper city officials to enter a 3-year contract renewal with Mark C. Turnley, CPA, for audit services” **be adopted.**

**Motion:** Mr. Sizer

**Second:** Mr. Koerth

**Vote:** YES Mr. Sizer

YES Mr. Koerth

YES Mr. Galaska

YES Mrs. Bundrant

YES Mr. James

**MOTION** that Resolution #108-22 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing Jessica Flynn, Assistant Finance Director, to be added as an authorized signer to the City’s First National Bank accounts” **be adopted.**

**Motion:** Mr. Sizer

**Second:** Mr. James

**Vote:** YES Mr. Koerth  
YES Mr. Sizer  
YES Mr. Galaska

YES Mr. James  
YES Mrs. Bundrant

**MOTION** that Resolution #109-22 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing the Finance Director to close the City’s PIB II bank account” **be adopted.**

**Motion:** Mr. Sizer

**Second:** Mr. Koerth

**Vote:** YES Mr. James  
YES Mr. Koerth  
YES Mr. Sizer

YES Mr. Galaska  
YES Mrs. Bundrant

**MOTION** that Resolution #110-22 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing the proper City Officials to approve Change Order #3 to City of Sharon Green Light Go Traffic Signal Upgrade Project with M&B Services, LLC, to balance item quantity over/under runs; total net decrease to the contract not to exceed \$9,435.85” **be adopted.**

**Motion:** Mr. Koerth

**Second:** Mr. Sizer

**Vote:** YES Mr. Galaska  
YES Mr. James  
YES Mr. Koerth

YES Mr. Sizer  
YES Mrs. Bundrant

**MOTION** that Resolution #111-22 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing the proper City Officials to approve Change Order #3 to City of Sharon Gateway Project with M&B Services, LLC, to eliminate two (2) pedestrian poles and add three (3) stub poles to the project; total net decrease to the contract not to exceed \$9,615” **be adopted.**

**Motion:** Mr. James

**Second:** Mr. Koerth

**Vote:** YES Mr. Sizer  
YES Mr. Galaska  
YES Mr. James

YES Mr. Koerth  
YES Mrs. Bundrant

**MOTION** that Resolution #112-22 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing utilizing American Rescue Plan Act funds to pay invoices from Siegel Excavating, LLC, for Demolition and Clearance Project #22-03; amount not to exceed \$355,000” **be adopted.**

**Motion:** Mr. Koerth

**Second:** Mr. Sizer

**Vote:** YES Mr. Koerth  
YES Mr. Sizer  
YES Mr. Galaska

YES Mr. James  
YES Mrs. Bundrant

**MOTION** that Resolution #113-22 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, awarding the Demolition and Clearance Project #22-05 Bid to SereDay Trucking, Inc.; amount not to exceed \$27,000” **be adopted.**

**Motion:** Mr. James

**Second:** Mr. Koerth

**Vote:** YES Mr. James  
YES Mr. Koerth  
YES Mr. Sizer

YES Mr. Galaska  
YES Mrs. Bundrant

**MOTION** that Resolution #114-22 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, awarding the Huntington Bank Building Demolition and Clearance Project Bid to Sereday Trucking, Inc.; amount not to exceed \$697,000” **be adopted.**

**Motion:** Mr. Koerth  
**Vote:** YES Mr. Galaska  
YES Mr. James  
YES Mr. Koerth

**Second:** Mr. James  
YES Mr. Sizer  
YES Mrs. Bundrant

**MOTION** that Resolution #115-22 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, adopting the School Resource Officer Agreement between the City of Sharon and the Sharon City School District” **be adopted.**

**Motion:** Mr. Sizer  
**Vote:** YES Mr. Sizer  
YES Mr. Galaska  
YES Mr. James

**Second:** Mr. Koerth  
YES Mr. Koerth  
YES Mrs. Bundrant

**MOTION** that Resolution #116-22 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing and directing the City Manager to sign documents related to STU reimbursement for the Sharon Streetscape/Gateway Project” **be adopted.**

**Motion:** Mr. Sizer  
**Vote:** YES Mr. Koerth  
YES Mr. Sizer  
YES Mr. Galaska

**Second:** Mr. Koerth  
YES Mr. James  
YES Mrs. Bundrant

**MOTION** that Resolution #117-22 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing Robert Fiscus, City Manager to request a grant in an amount not to exceed \$425,000 from Covid-19 ARPA H20 PA - Water Supply, Sanitary Sewer, and Stormwater Projects from the Commonwealth Financing Authority of the Commonwealth of Pennsylvania to be used for culverts and engineering in the City of Sharon. Robert Fiscus, City Manager, is designated as the official to execute all documents and grants to facilitate and assist in obtaining the requested grant” **be adopted.**

**Motion:** Mr. Sizer  
**Vote:** YES Mr. James  
YES Mr. Koerth  
YES Mr. Sizer

**Second:** Mr. Koerth  
YES Mr. Galaska  
YES Mrs. Bundrant

## CONSENT AGENDA

*THE FOLLOWING ITEMS ARE CONSIDERED BY CITY COUNCIL TO BE ROUTINE CITY BUSINESS AND WILL BE ENACTED BY ONE MOTION AND ONE ROLL CALL VOTE. ANY COUNCIL MEMBER, CITY OFFICIAL OR CITIZENS WISHING CLARIFICATION OF AN ITEM MAY ASK A QUESTION BY RAISING THEIR HAND AND IDENTIFYING THE ITEM BEFORE ADOPTION OF THE ITEM.*

**MOTION** that Resolution #119-22 entitled “A RESOLUTION of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, authorizing, in accordance with Section 915 of the Home Rule Charter, The City Manager and Financial Officer to pay bills on attached Schedule “A” **be adopted.**

**MOTION** approving minutes from the November 16, 2022, Council Meeting, the November 30, 2022, Budget Hearing, the December 7, 2022, Budget Hearing, and the December 7, 2022, Special Meeting **be adopted.**

**MOTION** that Resolution #118-22 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing appointments for certain Committees, Boards and Commissions” **be adopted.**

- Sharon Planning Commission
  - James “Chip” Patterson

**Motion:** Mr. James  
**Vote:** YES Mr. Sizer  
YES Mr. Galaska  
YES Mr. James

**Second:** Mr. Koerth  
YES Mr. Koerth  
YES Mrs. Bundrant

**COMMENTS:**

**CITY MANAGER:**

Mr. Fiscus requested a brief Executive Session following the meeting to discuss IAFF contract negotiations. He wished everybody a Merry Christmas and Happy Holidays.

**NEWS MEDIA:**

None.

**CITIZENS:**

Dave McLaren, 1113 Haig Street, asked the source of funds to tear down the Huntington Bank Building. Mr. Fiscus said several options are under consideration for the funding. The City applied for the DCED local share grant. The grant award has been delayed for two months but is expected in January. If this grant is not awarded, other options are utilizing the general fund or ARPA funds.

Mr. McLaren thanked Council for keeping taxes the same; people in Sharon appreciate this.

Ben Griffin, 528 Dwyer Way, asked about the School Resource Officer position budget amount of \$91,000. Mr. Fiscus said the School District pays 70 percent of the City's true cost for the Resource Officer. Mr. Tomko said two School Resource Officers were budgeted for 2023.

Mr. Griffin asked if an engineer reviews change orders on City projects. Mr. Fiscus said yes, a qualified individual is retained to provide these services.

**MR. JAMES:**

Merry Christmas and Happy New Year.

**MR. SIZER:**

Merry Christmas and Happy New Year.

**MR. KOERTH:**

No comments.

**MR. GALASKA:**

No comments.

**MRS. BUNDRANT:**

Merry Christmas. Mrs. Bundrant reminded the next meeting will be the Reorganization Meeting and Workshop and will be held on Tuesday, January 3, 2023, at 6:30 PM. Subsequent meetings will be held on Wednesday evenings.

**ADJOURNMENT**

Meeting adjourned at 6:53 PM