

**BUREAU OF COUNCIL**  
**Molly Bundrant, President**  
**Carl Sizer, Vice President**  
**William James**  
**David Koerth**  
**Taylor Galaska**



**Robert Fiscus, City Manager**  
**William J. Madden, City Solicitor**  
**Daphne Parrish, City Clerk**

**SHARON CITY COUNCIL**  
**COUNCIL MEETING MINUTES**

**Council Chambers**  
**Wednesday, April 19, 2023, at 7:00 PM**

**CALL TO ORDER AT 7:00 PM**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**Council:**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> <b>President Bundrant</b> | <input checked="" type="checkbox"/> <b>Mr. Koerth</b>  |
| <input checked="" type="checkbox"/> <b>Mr. Sizer</b>          | <input checked="" type="checkbox"/> <b>Mr. Galaska</b> |
| <input checked="" type="checkbox"/> <b>Mr. James</b>          |  |

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> <b>Robert Fiscus, City Manager</b>     | <b><u>News Media:</u></b>                             |
| <input checked="" type="checkbox"/> <b>Attorney Madden, City Solicitor</b> | <input checked="" type="checkbox"/> <b>The Herald</b> |
| <input checked="" type="checkbox"/> <b>Daphne Parrish, City Clerk</b>      |   |

**Department Heads:**

- |  |
|--|
| <input type="checkbox"/> <b>Jason Tomko, Finance Director</b>              |
| <input checked="" type="checkbox"/> <b>Edward Stabile, Chief of Police</b> |
| <input type="checkbox"/> <b>David Tomko, Director of Code Enforcement</b>  |
| <input type="checkbox"/> <b>Mark Settle, Public Works Director</b>         |

**CITY MANAGER'S REPORT**

- National Fitness Campaign Grant – Mr. Fiscus said the total project cost would be approximately \$200,000, this grant amount would be \$30,000, and other funds have been applied for. The guidelines have been reviewed and the grant representative indicated if the resolution is passed this evening, it would not lock the City into any commitment. Suzanne Kepple said National Fitness Campaign has these 35' x 35' outdoor fitness studios with freestanding fitness equipment. The location would be Triangle Park, which is the site of the former Huntington Bank building. A handout which outlines the project and funding was provided to Council (see attached).
- Change Order #4 – Sharon Gateway Project – Mr. Fiscus said this proposed change order to the Sharon Gateway Project will replace yellow pavement markings removed during excavation for curb replacement and will be an increase to the contract of \$670.

**PUBLIC COMMENTS - AGENDA ITEMS**

- Dave McLaren, 1113 Haig Street; Mr. McLaren asked about Resolution 32-23 and if this project is the same type of demolition project that Sereday's previously has done. Mr. Fiscus said these projects are put out for competitive bidding and are awarded to the lowest responsible bidder.
- Mr. McLaren asked where the outdoor fitness area would be located. Mr. Fiscus said it would be located on the site of the former Huntington Bank; the exact location has not yet been determined.

**ORDINANCES**

**MOTION** that Ordinance #02-23 entitled "An ORDINANCE of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, authorizing the City of Sharon to enter into two (2) cooperative intergovernmental agreements between it and the Western Reserve Transit Authority relative to providing administration of Federal Mass Transit Funds" **Pass FIRST reading by title.**

<b>Motion:</b> <u>Mr. Koerth</u>	<b>Second:</b> <u>Mr. James</u>
<b>Vote:</b> <u>YES</u> Mr. James	<u>YES</u> Mr. Galaska
<u>YES</u> Mr. Koerth	<u>YES</u> Mrs. Bundrant
<u>YES</u> Mr. Sizer	

**MOTION** that Ordinance #03-23 entitled “An ORDINANCE of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, amending the Codified Ordinances of the City of Sharon, Part Two, “Administration Code”, Title Two, “General Provisions”, Chapter 209, General Fee Schedule”, Section .04, “Schedule”, to change the fee for certain enumerated services or materials supplied” **Pass FIRST reading by title.**

**Motion:** Mr. Sizer  
**Vote:** YES Mr. Galaska  
YES Mr. James  
YES Mr. Koerth

**Second:** Mr. Koerth  
YES Mr. Sizer  
YES Mrs. Bundrant

**MOTION** that Ordinance #04-23 entitled “An ORDINANCE of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, adopting a Credit Card Policy” **Pass FIRST reading by title.**

**Motion:** Mr. Koerth  
**Vote:** YES Mr. Sizer  
YES Mr. Galaska  
YES Mr. James

**Second:** Mr. Sizer  
YES Mr. Koerth  
YES Mrs. Bundrant

## RESOLUTIONS

**MOTION** that Resolution #26-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing the Finance Director to close the City’s PA Council on Arts bank account” **be adopted.**

\*\*Mrs. Bundrant asked if the balance in this account will be transferred to the Recreation Commission as discussed at the April Workshop. Mr. Fiscus said he will remind Mr. Tomko.

**Motion:** Mr. Koerth  
**Vote:** YES Mr. Koerth  
YES Mr. Sizer  
YES Mr. Galaska

**Second:** Mr. Sizer  
YES Mr. James  
YES Mrs. Bundrant

**MOTION** that Resolution #27-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing the City of Sharon to join with other local government units as a settlor of the Pennsylvania Local Government Investment Trust for the purpose of purchasing shares of the Trust” **be adopted.**

**Motion:** Mr. James  
**Vote:** YES Mr. James  
YES Mr. Koerth  
YES Mr. Sizer

**Second:** Mr. Koerth  
YES Mr. Galaska  
YES Mrs. Bundrant

**MOTION** that Resolution #28-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, accepting the proposal for engineering services from Trans Associates Engineering Consultants, Inc., for the 2022 Green Light Go – West State Street and Irvine Avenue Traffic Signals Project; amount not to exceed \$29,850” **be adopted.**

**Motion:** Mr. Koerth  
**Vote:** YES Mr. Galaska  
YES Mr. James  
YES Mr. Koerth

**Second:** Mr. Sizer  
YES Mr. Sizer  
YES Mrs. Bundrant

**MOTION** that Resolution #29-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, awarding the contractor bid for the DCED Multi Modal South Irvine Avenue Paving Project to Shields Asphalt Paving, Inc.; amount not to exceed \$1,283,748.85” **be adopted.**

**Motion:** Mr. Sizer  
**Vote:** YES Mr. Sizer  
YES Mr. Galaska  
YES Mr. James

**Second:** Mr. Koerth  
YES Mr. Koerth  
YES Mrs. Bundrant

**MOTION** that Resolution #30-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, awarding the bid for Electrical Construction for Capital Improvements for the Shenango Valley Community Library Project to Penn-Ohio Electrical Company; amount not to exceed \$49,920” **be adopted.**

**Motion:** Mr. Koerth  
**Vote:** YES Mr. Koerth  
YES Mr. Sizer  
YES Mr. Galaska

**Second:** Mr. Sizer  
YES Mr. James  
YES Mrs. Bundrant

**MOTION** that Resolution #31-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, and titled Fair Housing Resolution” **be adopted.**

**Motion:** Mr. Koerth  
**Vote:** YES Mr. James  
YES Mr. Koerth  
YES Mr. Sizer

**Second:** Mr. Sizer  
YES Mr. Galaska  
YES Mrs. Bundrant

**MOTION** that Resolution #32-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, awarding the Demolition and Clearance Project #23-01 Bid to Siegel Excavating, LLC; amount not to exceed \$309,550” **be adopted.**

**Motion:** Mr. Koerth  
**Vote:** YES Mr. Galaska  
YES Mr. James  
YES Mr. Koerth

**Second:** Mr. Sizer  
YES Mr. Sizer  
YES Mrs. Bundrant

**MOTION** that Resolution #33-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, adopting and allocating funds for an outdoor Fitness Court as part of the 2023 National Fitness Campaign” **be adopted.**

**Motion:** Mr. James  
**Vote:** YES Mr. Sizer  
YES Mr. Galaska  
YES Mr. James

**Second:** Mr. Koerth  
YES Mr. Koerth  
YES Mrs. Bundrant

**MOTION** that Resolution #34-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing the proper City Officials to approve Change Order #4 to City of Sharon Gateway Project with M&B Services, LLC, to replace yellow pavement markings removed during excavation for curb placement; total net increase to the contract not to exceed \$670” **be adopted.**

**Motion:** Mr. James  
**Vote:** YES Mr. Koerth  
YES Mr. Sizer  
YES Mr. Galaska

**Second:** Mr. Sizer  
YES Mr. James  
YES Mrs. Bundrant

## CONSENT AGENDA

*THE FOLLOWING ITEMS ARE CONSIDERED BY CITY COUNCIL TO BE ROUTINE CITY BUSINESS AND WILL BE ENACTED BY ONE MOTION AND ONE ROLL CALL VOTE. ANY COUNCIL MEMBER, CITY OFFICIAL OR CITIZENS WISHING CLARIFICATION OF AN ITEM MAY ASK A QUESTION BY RAISING THEIR HAND AND IDENTIFYING THE ITEM BEFORE ADOPTION OF THE ITEM.*

**MOTION** that Resolution #35-23 entitled “A RESOLUTION of the Council of the City of Sharon, County of Mercer, Commonwealth of Pennsylvania, authorizing, in accordance with Section 915 of the Home Rule Charter, The City Manager and Financial Officer to pay bills on attached Schedule “A” **be adopted.**

**MOTION** approving minutes from the March 15, 2023, Council Meeting and the April 5, 2023, Special Meeting **be adopted.**

**MOTION** to reschedule the start time of the May 17, 2023 Council from 6:30 PM to 7:00 PM **be adopted.**

**MOTION** that Resolution #36-23 entitled “A RESOLUTION of the Council of the City of Sharon, Mercer County, Pennsylvania, authorizing appointments for certain Committees, Boards and Commissions” **be adopted.**

- Sharon Beautification Commission
  - Mimi Hoffmaster (5-year appointment)

**Motion:** Mr. Koerth

**Vote:** YES Mr. James

YES Mr. Koerth

YES Mr. Sizer

**Second:** Mr. Sizer

YES Mr. Galaska

YES Mrs. Bundrant

**COMMENTS:**

**CITY MANAGER:** Mr. Fiscus said he was appreciative of all the community support and City departments that assisted in the Sharon Towers issue. The outpouring of community support and different employees going well above what would be expected of them has made the situation easier.

**NEWS MEDIA:** None

**MR. JAMES:** None

**MR. SIZER:** Mr. Sizer echoed Mr. Fiscus’ comments; it is nice to see the collaboration.

**MR. KOERTH:** Mr. Koerth commended Geno Rossi and Suzanne Kepple for their “Getting Gritty for Our City” presentation at the High School.

**MR. GALASKA:** None

**MRS. BUNDRANT:** Mrs. Bundrant saw the presentation at West Hill and there is one teacher ready to get started.

**CITIZENS:** Dave McLaren, 1113 Haig Street; Mr. McLaren asked if the City is looking into buying any more abandoned buildings and/or businesses. Mr. Fiscus said there are no current plans, but he is always looking out for the City’s interests.

Mr. McLaren asked if the City is using drones. Mr. Fiscus said there is a project to utilize drones to canvass the downtown area to check buildings for structural stability and condition; the project is currently on hold. Mr. McLaren asked if the businesses were informed. Mr. Fiscus said no. At this time, only downtown businesses are being looked at; this is an effort to prevent a similar situation as exists in Greenville.

<b>ADJOURNMENT</b>
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Meeting adjourned at 7:20 PM