BUREAU OF COUNCIL
Molly Bundrant, President
Carl Sizer, Vice President
Taylor Galaska
Anna Marie Mindicino
James Reardon

Robert Fiscus, City Manager
Brett Stedman, City Solicitor
Daphne Parrish, City Clerk

SHARON CITY COUNCIL
COUNCIL MEETING MINUTES

Council Chambers
Wednesday, October 21, 2026 - 5:30 PM

CALL TO ORDER AT 5:30 PM
PLEDGE OF ALLEGIANCE
ROLL CALL

Council:

- ☒ **President Bundrant**
- ☒ **Mr. Sizer**
- ☐ **Mr. Galaska - Excused**
- ☒ **Ms. Mindicino**
- ☒ **Mr. Reardon**

- ☒ **Robert Fiscus, City Manager**
- ☒ **Attorney Brett Stedman, City Solicitor**
- ☒ **Daphne Parrish, City Clerk**

Department Heads:

- ☒ **Jason Tomko, Finance Director**
- ☒ **Edward Stabile, Chief of Police**
- ☐ **Mark Settle, Public Works Director - Excused**

News Media:

- ☐ **The Herald**

PUBLIC HEARING – PROPOSED ZONING ORDINANCE

LEGAL NOTICE - *The City of Sharon will hold a Public Hearing on Wednesday, October 21, 2026 at 5:30 PM in City Council Chambers, Sharon Municipal Building, 155 West Connelly Boulevard, Sharon PA, to hear, review and consider the proposed new Zoning Ordinance and associated Zoning Map for the entire City of Sharon. The Zoning Ordinance and Map have been prepared to implement the City of Sharon Comprehensive Plan, which was adopted by Council in 2025.*

Suzanne Kepple addressed the public and provided information on how to view a copy of the proposed Ordinance:

- Municipal Building
  - City Clerk's Office
  - Community Development Office
- Community Library of the Shenango Valley
- City's Website
  - Public Notices
  - Zoning Page

Ms. Kepple reviewed the timeline progressing toward adoption of the Ordinance:

- Public Meeting – Today, October 21, 2026
- First Reading of Ordinance – Today, October 21, 2026
- Planning Commission Meeting – November 4, 2026 – Comments can be shared
- Second and Final Reading of Ordinance – November 18, 2026

Ms. Kepple made available copies of portions of the Ordinance and provided highlights and changes in various sections, the Zoning Tables and the Zoning Map.

Ms. Kepple asked for comments or questions:

- Barb Haines, 564 Service Avenue; – Ms. Haines asked if there is new housing construction planned on lots where a house was demolished. Ms. Kepple said in certain areas the lot sizes were not compatible with the current Zoning; an average of the current parcel was calculated to find what would best fit on the parcels as they stand. The Lot/Yard Table sets out footage and setbacks, which will help with future housing developments.

- Steven Theiss, 91 Jefferson Avenue; Mr. Theiss asked if he replaced a currently standing garage, would it be possible to put it in the same place. Attorney Stedman said there is a concept in Zoning called nonconforming use. If a use were permitted prior to a change in the Zoning Ordinance, a replacement could be considered a nonconforming use. If there had never been a garage in the space, the new Zoning Ordinance would have to be complied with. The project would require obtaining both zoning and building permits.

CITY MANAGER'S REPORT

- 2025 City of Sharon Audit – Mr. Tomko said Council received electronic copies of the City's 2025 audit for review. Bound copies will be distributed, and a copy is on display in the City Clerk's Office for residents to review. The audit was in conformity with the required guidelines of U.S. GAAP, as well as single audit requirements. Everything was submitted timely. The first few pages of the audit contain the opinions; the auditors issued an unmodified opinion which means the financial statements are fairly presented. This does not assess how well the City did; the purpose is to make certain the information in the report is accurate. The financial activities of the City are summarized in front and there are notes to the financial statements that provide detail. Budget to actual numbers are presented, as well as the single audit SEFA schedule which was required to be submitted to the federal government by September 30. Mrs. Bundrant said the audit will be posted on the website.

PUBLIC COMMENTS - AGENDA ITEMS

- Kathy Testani, 417 Wilson Street; Ms. Testani asked about Res. 100-26 – PennDOT Multi Modal Grant for repaving and what area of the City is included. Mr. Fiscus said this grant would cover the Wengler Neighborhood--between Connelly Boulevard/Division Street between Stambaugh Avenue and Shady Avenue. Ms. Testani asked if paving will be done on the west hill. Mr. Fiscus said as work continues through grants and projects, the next priority will be there. The first priority is Elm Avenue and Ormond Avenue. This will not happen during this paving season, but it will happen early next paving season. The money is secured; but this project did not fit into the Contractor's paving schedule for this year.
- James Reardon asked who picks the sections to be paved. Mr. Fiscus said initially the City had a consultant review and inventory of streets for condition, and this has been used to prioritize, along with feedback from the Public Works Director and City staff. Historically paving was done in the neighborhoods that qualified for CDBG funds. The most neglected neighborhoods were those that did not qualify under CDBG and we are utilizing the Multi Modal Grants for paving there.

PUBLIC HEARING FOR ORDINANCES

Public Hearing for Ordinance #09-26, introduced September 16, 2026 – SECOND AND FINAL READING, editing and inclusion of certain ordinances as parts of the various component codes of the Sharon Code of Ordinances

No questions or comments.

ORDINANCES

MOTION that Ordinance #09-26, approving the editing and inclusion of certain ordinances as parts of the various component codes of the Codified Ordinances; providing for the adoption and publication of new matter in the updated and revised Codified Ordinances **Pass FINAL reading by title.**

Motion: Mr. Sizer **Second: Ms. Mindicino**

Vote: YES Mr. Reardon **YES Mr. Sizer**
YES Ms. Mindicino **YES Mrs. Bundrant**
____ Mr. Galaska

MOTION that Ordinance #10-26, in accordance with the Pennsylvania Municipalities Planning Code, repealing Part 12, Title 4 of the Code of Ordinances, related to Zoning, also known as the "Sharon Zoning Ordinance" and replacing Part 12, Title 4 in its entirety; providing general provisions in conformity with the Sharon Comprehensive Plan; further providing for definitions; additionally providing for Zoning Districts, along with permitted uses and regulations associated with said Districts and uses, and a map outlining the location of said Districts; also providing for supplemental regulations governing nonconforming uses and structures along with various general performance standards, parking standards, and sign regulations; further providing for the administration and enforcement of the Sharon Zoning Ordinance, along with providing for the right to appeal from adverse decisions; additionally providing for the continued operation of the Sharon Zoning Hearing Board; providing for the right to adopt future amendments to the Chapter, and providing for planned residential developments **Pass FIRST reading by title.**

Motion: Mr. Sizer **Second: Ms. Mindicino**
Vote: YES Mr. Reardon **YES Mr. Sizer**
YES Ms. Mindicino **YES Mrs. Bundrant**
____ Mr. Galaska

MOTION that Ordinance #11-26, repealing Section 1420.06 of the Sharon Code of Ordinances, which created a Board of Building Code Appeals, and adopting a new Chapter 270, providing for a Board of Appeals that has jurisdiction for hearing appeals from all enforcement actions taken under Parts 10, 14, and 16 of the Code of Ordinances, and providing for the operation and procedures of the Board of Appeals **Pass FIRST reading by title.**

Motion: Ms. Mindicino **Second: Mr. Sizer**
Vote: YES Mr. Reardon **YES Mr. Sizer**
YES Ms. Mindicino **YES Mrs. Bundrant**
____ Mr. Galaska

RESOLUTIONS

MOTION that Resolution #94-26, authorizing the purchase of a new fire command vehicle; amount not to exceed $57,827.21 **be adopted.**

Motion: Ms. Mindicino **Second: Mr. Sizer**
Vote: YES Mr. Reardon **YES Mr. Sizer**
YES Ms. Mindicino **YES Mrs. Bundrant**
____ Mr. Galaska

MOTION that Resolution #95-26, authorizing the City of Sharon to enter into a Sub-Agreement with the Youngstown Neighborhood Development Corporation to provide the service of lead planning consultants for the development of the Sharon Active Transportation Plan **be adopted.**

Motion: Mr. Sizer **Second: Mr. Reardon**
Vote: YES Mr. Reardon **YES Mr. Sizer**
YES Ms. Mindicino **YES Mrs. Bundrant**
____ Mr. Galaska

MOTION that Resolution #96-26, authorizing the City of Sharon to enter into a Revocable License Agreement with the Sharon Little League, Inc. **be adopted.**

Motion: Ms. Mindicino **Second: Mr. Sizer**
Vote: YES Mr. Reardon **YES Mr. Sizer**
YES Ms. Mindicino **YES Mrs. Bundrant**
____ Mr. Galaska

MOTION that Resolution #97-26, accepting the proposal for engineering services from Trans Associates for professional traffic signal design services for the Downtown Sharon Connected Corridors Signal Upgrade Project; amount not to exceed $123,500 **be adopted.**

Motion: Mr. Sizer **Second: Ms. Mindicino**
Vote: YES Mr. Reardon **YES Mr. Sizer**
YES Ms. Mindicino **YES Mrs. Bundrant**
____ Mr. Galaska

MOTION that Resolution #98-26, accepting the proposal for engineering services from HHSDR Architects for the North Sharon Firehall Renovations Project; amount not to exceed $65,300 **be adopted.**

Motion: Mrs. Bundrant **Second: Mr. Sizer**
Vote: YES Mr. Reardon **YES Mr. Sizer**
YES Ms. Mindicino **YES Mrs. Bundrant**
____ Mr. Galaska

MOTION that Resolution #99-26, authorizing the proper City Officials to approve Change Order #1 with C.H.& D. Enterprises, Inc., to provide additional work to complete the closure of Spencer Avenue between Memorial Boulevard and State Route 62; total increase to project not to exceed $36,739 **be adopted.**

Motion: Ms. Mindicino **Second: Mr. Sizer**
Vote: YES Mr. Reardon **YES Mr. Sizer**
YES Ms. Mindicino **YES Mrs. Bundrant**
____ Mr. Galaska

MOTION that Resolution #100-26, authorizing the proper City Officials to apply for a PennDOT Multi Modal Grant to be used for the City of Sharon Repaving Project; amount not to exceed $2,198,964 **be adopted.**

Motion: Mr. Reardon **Second: Mr. Sizer**
Vote: YES Mr. Reardon **YES Mr. Sizer**
YES Ms. Mindicino **YES Mrs. Bundrant**
____ Mr. Galaska

MOTION that Resolution #101-26, authorizing the proper City Officials to apply for a Pennvest loan; amount not to exceed $1,059,667 **be adopted.**

Motion: Ms. Mindicino **Second: Mr. Sizer**
Vote: YES Mr. Reardon **YES Mr. Sizer**
YES Ms. Mindicino **YES Mrs. Bundrant**
____ Mr. Galaska

MOTION that Resolution #102-26, awarding the Demolition and Clearance Project #26-02 Bid to Sereday Trucking, Inc.; amount not to exceed $140,500 **be adopted.**

Motion: Mr. Sizer **Second: Ms. Mindicino**
Vote: YES Mr. Reardon **YES Mr. Sizer**
YES Ms. Mindicino **YES Mrs. Bundrant**
____ Mr. Galaska

MOTION that Resolution #103-26, approving the Final Land Development Plan for Bolt Storage Expansion – City of Sharon **be adopted.**

Motion: Mr. Sizer **Second: Mr. Reardon**
Vote: YES Mr. Reardon **YES Mr. Sizer**
YES Ms. Mindicino **YES Mrs. Bundrant**
____ Mr. Galaska

MOTION that Resolution #106-26, authorizing the proper City Officials to approve Change Order #1 with Bruce & Merrilees to provide additional work for a dynamic "red" signal ahead sign at Connelly Boulevard and Service Avenue; total increase to project not to exceed $29,575 **be adopted.**

Motion: **Mr. Sizer** **Second:** **Ms. Mindicino**
Vote: **YES** **Mr. Reardon** **YES** **Mr. Sizer**
YES **Ms. Mindicino** **YES** **Mrs. Bundrant**
____ **Mr. Galaska**

MOTION that Resolution #107-26, approving the City's Audit Report as of December 31, 2025 **be adopted.**

Motion: **Mr. Sizer** **Second:** **Ms. Mindicino**
Vote: **YES** **Mr. Reardon** **YES** **Mr. Sizer**
YES **Ms. Mindicino** **YES** **Mrs. Bundrant**
____ **Mr. Galaska**

CONSENT AGENDA

THE FOLLOWING ITEMS ARE CONSIDERED BY CITY COUNCIL TO BE ROUTINE CITY BUSINESS AND WILL BE ENACTED BY ONE MOTION AND ONE ROLL CALL VOTE. ANY COUNCIL MEMBER, CITY OFFICIAL OR CITIZEN WISHING CLARIFICATION OF AN ITEM MAY ASK A QUESTION BY RAISING THEIR HAND AND IDENTIFYING THE ITEM BEFORE ADOPTION OF THE ITEM.

MOTION that Resolution #104-26, approving the City's financial report, including the bills outlined and paid during the month of September 2026 (see attached Schedule "A") **be adopted**.

MOTION approving minutes from the September 16, 2026, Council Meeting **be adopted**.

MOTION that Resolution #105-26, authorizing appointments/reappointments for certain Authorities, Boards and Commissions" **be adopted**.

- Sharon Street Authority
  - Matthew Vannoy – 5-year Reappointment
- Zoning Hearing Board
  - Robert Mentrek – 3-year Reappointment
  - Gary Byers – 3-year Reappointment
  - Cynthia Byers (Alternate) – 3-year Reappointment
- Code Appeals Board
  - Sam Walker – 3-year Reappointment
- Sharon Planning Commission
  - James Landino – 4-year Reappointment

MOTION acknowledging the review of tax assessment additions and exonerations **be adopted**.

Motion: **Mr. Sizer** **Second:** **Ms. Mindicino**
Vote: **YES** **Mr. Reardon** **YES** **Mr. Sizer**
YES **Ms. Mindicino** **YES** **Mrs. Bundrant**
____ **Mr. Galaska**

COMMENTS

CITY MANAGER: None.

NEWS MEDIA: N/A

MR. SIZER: None.

MR. GALASKA: N/A

MS. MINDICINO: None.

MR. REARDON: Mr. Reardon said tomorrow from 11:00 to 3:00 there is a Veterans Stand Down and Resource Fair at Hickory VFW. There will be food and drink, medical supplies, and clothing.

MRS. BUNDRANT: None.

CITIZENS:

- Bob Haines, 564 Service Avenue; Mr. Haines asked for an update on completion of the Service Avenue project. Mr. Fiscus said this is a County bridge replacement project scheduled to be completed by the end of October. However, there were some problems, and the project went back to the engineers. It was determined the materials would not be available until spring. Service Avenue has been temporarily reopened, and the project will resume in the spring. Mrs. Bundrant asked if there is a County representative that could be contacted for more information. Mr. Fiscus said the County Bridge Department is the best contact or the City's Public Works Director could provide more information at Workshop Meetings, held the first Wednesday of each month. Mr. Haines asked if lines can be painted on the street; it is one-way and vehicles have turned off the Freeway and up the road. Mr. Fiscus will talk with the Public Works Director.
- Frank Connelly, 1671 Hannah Court; Mr. Connelly asked about the agreement with Sharon Little League. Mrs. Bundrant said the City built a new restroom attached to the North Sharon Firehall with running water rather than portable toilets. The agreement will allow the Little League to use the facilities, and places responsibility on the Little League for stocking toilet paper, paper towels, and cleaning.

  Mr. Connelly asked if vehicles could make a right turn off the Freeway onto Spencer Avenue. Mr. Fiscus said no. Mr. Connelly asked about the two lines going down Spencer toward the Freeway. Mr. Fiscus said there is no way to drive onto the Freeway, but the road is still two-way traffic.

ADJOURNMENT

Meeting adjourned at 6:03 PM